MEMORANDUM CIRCULAR NO. 93-018

SUBJECT : PRESCRIBING THE AUTHORIZED DECORATIONS, SERVICE MEDALS, RIBBONS AND BADGES OF THE PHILIPPINE NATIONAL POLICE

TO : THE CHIEF, PHILIPPINE NATIONAL POLICE

In furtherance of Section 14 (m), and Section 69, R.A 6975 (DILG Act of 1990) mandated the National Police Commission to prescribed minimum standards for the awards and medals of honor for PNP Uniformed Personnel, the following rules and regulations are hereby issued:

AWARDS AND DECORATIONS AND CITATION BADGES

Section 1. Policy. It is hereby established as a policy in the police organization to confer awards, decorations, and citation badges to all members of the PNP and other individuals who shall qualify, in order to give due recognition to outstanding performance of police functions and activities.

Section 2. Authorized Decorations, Service Medals, Ribbons and Badges of the Philippine National Police. The authorized decorations of the Philippine National Police are the Following:

a. Medalya ng Kagitingan (PNP Medal of Valor)

b. Medalya ng Kabayanihan (PNP Distinguished Conduct Medal)

c. Medalya ng Katapatan sa Paglilingkod (PNP Distinguished Service Medal)

d. Medalya ng Katapangan (PNP Bravery Medal)

e. Medalya ng Katangitanging Gawa (PNP Outstanding Achievement Medal)

f. Medalya ng Pambihirang Paglilingkod (PNP Special Service Medal)


g. Medalya ng Kadakilaan (PNP Heroism Medal)

h. Medalya ng Katangitanging Asal (PNP Outstanding Conduct Medal)

i. Medalya ng Kagalingan (PNP Medal of Merit)

j. Medalya ng Kasanayan (PNP Efficiency Medal)

k. Medalya ng Papuri (PNP Commendation Medal)

l. Medalya ng Sugatang Magiting (PNP Wounded Personnel Medal)

m. Medalya ng Ugnayang Pampulisya (Police Relations Medal)

n. Medalya ng Mabuting Asa (PNP Good Conduct Medal)

o. Medalya ng Paglilingkod (PNP Service Medal)

p. Medalya ng Paglaban sa Manliligalig (Anti-Dissidence Medal)

q. Medalya ng Pagtulong sa Nasalanta (PNP Disaster Relief and Rehabilitation Medal)

r. Tsapa sa Natatanging Yunit (PNP Unit Citation Badge)

s. Medalya sa Paglilingkod sa Luzon (Luzon Campaign Medal)

t. Medalya sa Paglilingkod sa Visayas (Vizaya Campaign Medal)

u. Medalya ng Paglilingkod sa Mindanao (Mindanao Campaign Medal)
Section 3. Definitions

a. Award – anything tangible granted to an individual in recognition of acts of gallantry or heroism, meritorious service or skill and proficiency.

b. Decoration – a piece of metal/material representing an award.

c. Civilian Volunteer – a member of the community/civic organizations who assists the PNP in the maintenance of peace and order and/or fire prevention/fighting. Likewise, any person who renders voluntary service to the PNP for a period of time or during a specific crime or fire situation.

d. Conspicuous – clearly distinguished above others in the performance of one’s duty.

e. Eminently – high in merit characterized by a high degree of performance of one’s duty.

f. Heroism – specific acts of bravery or outstanding courage or a closely related series of heroic acts performed within a short period of time.

g. Honorable – praiseworthy accomplishment of duties of service showing sense of what is right, proper, and noble.

h. PNP Decoration – an award conferred on a restricted individuals basis in recognition of and as a reward for heroic, extraordinary, outstanding and meritorious acts, achievements and services.

i. PNP Personnel – Officers and Non-Officers of the Philippine National Police and cadets of the PNPA.

j. Major Responsibility – duty of such character that is exceptionally meritorious service therein has contributed in a high degree to the success of major command, activity, agency.

k. Medal – refers to the distinctive physical device of metal and ribbon which constitute the tangible evidence of an award.

l. Meritorious Service – praiseworthy execution of duties over a period of time. Service differs from achievement in that service concerns a period of time while achievement concerns an enterprise having definite beginning and end but not necessarily connected with a specific period of time.

m. Meritorious Achievement – a praiseworthy accomplishment, with easily discernible beginning and end and carried through to completion. The length of time involved is not a consideration but speed and impact of accomplishment maybe a factor in determining the worth of the enterprise.

n. Miniatures – replica of decorations, service medals and ribbons in miniatures authorized for wear on certain occasions, one fourth of the actual prescribed medal and ribbon.

o. Outstanding – a performance of duty standing out from the others.

p. Quasi-Police Forces – members of civil security forces such as licensed private security guards, company guards and CHDFs.

q. Service Medal – an award given to individuals who rendered service in a campaign operation in the PNP under certain conditions within a definite period of time. It is awarded generally in recognition of honorable performance of duty during the campaign operation or service.

r. Service Ribbon – a ribbon in color with the suspension ribbon of the service medal it represents, attached to a bar equipped with a suitable attaching device. A service ribbon is issued with each service medal.

s. Valuable – a performance of duty or service having an estimable performance.

Section 4. Description and Requirements of each Decoration:

a. **Medalya ng Kagitingan** (PNP Medal of Valor) (Incl.1)
1. To whom awarded – to any member of the Philippine National Police

2. Requirement:

For action of the recipient involving conspicuous gallantry and intrepidity at the risk of life an limb above and beyond the call of duty. In order to justify this award, a member of the Philippine National Police must perform in action a deed of personal bravery and self-sacrifice above and beyond the call of duty so conspicuous as to distinguish himself clearly above his comrades in the performance of more than ordinary hazardous service.

3. Description:

A golden cross with triangle at the center. Inside the triangle are three stars. Projected around the cross is a sampaguita wreath. The cross is suspended by a link from a gold bar bearing the inscription “KAGITINGAN”. On the reverse side of the bar are stamped the words “The President to” engraved the name, grade and organization of the recipient and below it is the place and date of the act for which the medal is awarded. The medal is suspended from a neckband of the red silk gold stripes at the center 1/6 inch in width and 1/6 inch apart. The service ribbon for this award shall bear three golden stars at the center bar.

b. Medalya ng Kabayanihan (PNP Distinguished Conduct Medal)(Incl.2)

1. To whom awarded – to any member of the Philippine National Police

2. Requirement:

For acts of conspicuous courage and gallantry in the face of an armed enemy or act of heroism so notable and involving a risk of life so extraordinary as to set him apart from his comrades.

3. Description:

A golden cross with a Kampilan and Spear intersecting diagonally at the space between the four arms of the cross. Superimposed at the center of the cross is the seal of the PNP. At the outer fringes of the PNP seal is a ring where seventeen stars consisting of thirteen small stars and four big stars are symmetrically arranged. At the reverse side of the medal on a molded stripe are engraved the name, grade and organization of the recipient and below it is the place and date of the act for which the medal is awarded. The medal is suspended from a neckband of the red silk gold stripes at the center 1/6 inch in width and 1/6 inch apart. The service ribbon for this award shall bear three golden stars at the center bar.

c. Medalya ng Katapatan sa Paglilingkod (PNP Distinguished service Medal)(Incl.3)

1. To whom awarded – to members of the Philippine National Police.

2. Requirements:

a. An Exceptional performance of major responsibility duly recognized as such by the service.

b. The accomplishment of the duty should have been complete prior to submission of recommendation or, if the person being recommended has been transferred prior to completion, the accomplishment must have been determined to be exceptional or significant.

c. Description:

A golden cross with the PNP seal at the center. The seal is surrounded by a sampaguita wreath. On the four arms of the cross are seventeen stars distributed as follows: on the top arm are three small stars; on the left and right arms are five stars each, one big star flanked by two small stars on each side, and at the bottom arm are four stars consisting of two big stars sandwiching two small stars. On the reverse side of the medal, the words ‘PAGLILINGKOD SA BAYAN’, name, grade and organization of the recipient as well as the place and date of service or services for which the medal is awarded are engraved. The medal is suspended from a neckband of green silk moire 13/8 inches in width and 20 inches in length with a red line at the center. 5/16 inch wide. The service ribbon for this award shall bear the PNP seal placed at the center within the green band of the ribbon.

d. Medalya ng Katapangan (PNP Bravery Medal)
1. To whom awarded – to members of the Philippine National Police

2. Requirements:

For gallantry in action not warranting the award of Medalya ng Kagitingan or Medalya ng Kabayanihan.

3. Description;

A golden spearhead pointing downward. At the center of the spearhead is a Kampilan placed vertically with the blade at the top superimposed over a sampaguita wreath. At the base of the spearhead is a space where three stars are arranged horizontally. At the back of the medal, the name, grade, and organization, as well as the place and date of the act for which the medal is awarded are engraved. The medal is suspended from a maroon silk moire ribbon 13/8 inches in width and 13/8 inches in length with three white stripes in the center 1/16 inch wide and spaced 1/16 inch apart. The ribbon is attached to a bar with the inscription "Katapangan".

e. Medalya ng Katangitanging Gawa (PNP Outstanding Achievement Medal) (Incl.5)

1. To whom awarded – The Medalya ng Katangitanging Gawa is awarded to PNP members and civilian personnel of the Republic of the Philippines and of friendly foreign nations.

2. Requirement:

For distinguished or extraordinary achievement or service in the advancement of science, socio-economic, technical and/or police related to public service of the highest order.

3. Description:

The medal shall be gold-plated bronze star two inches in diameter surrounded by a circular laurel leaves symbolizing excellence, suspended by a bronze link from a silk moire neckband two inches in width and 26 inches in length. The color of the neckband is maroon with a gold stripe at the center ½ inch wide. On the reverse side of the medal are engraved the words " OUTSTANDING ACHIEVEMENT MEDAL" and "Awarded by the Secretary of the Interior and Local Government".

f. Medalya ng Pambihirang Paglilingkod (PNP Special Service Medal)

1. To whom awarded – The Medalya ng Pambihirang Paglilingkod is awarded to personnel of the Philippine National Police and police personnel of friendly foreign nations.

2. Requirement:

For eminently meritorious and invaluable service in the field of police operations while in position of major responsibility. The performance of duty must be such as to merit recognition by the service as exceptional.

3. Description:

A golden wheel with five spokes bounded by sampaguita wreaths. At the center of the wheel is the bust of Lapu-Lapu flanked by two(2) laurel leaves and six small stars at the outer left and seven small stars at the outer right. Just above the head of Lapu-Lapu are four big stars and below is the enclosed inscription of 'DATU'. The disc is suspended by a link from a neckband of blue silk moire 13/8 inches in width and 20 inches in length with a red line at the center 5/16 in width followed by yellow stripes on both sides ¼ inch wide.

g. Medalya ng Kadakilaan (PNP Heroism Medal) (Incl.7)

1. To whom awarded – to members of the Philippine National Police.

2. Requirement:

For heroism not involving actual conflict with an armed enemy.

3. Description:

A bronze kalasag in its upright position surrounded by a sampaguita wreath. At the center of the Kalasag is the bust of Lapu-Lapu encircled by laurel leaves. The three stars are
engraved on the kalasag distributed as follows: at the center just above the bust of Lapu-Lapu and at the left and right corners of the kalasag below the bust of Lapu-Lapu. The medal is suspended from a red silk moire ribbon 13/8 inches in width and 13/8 inches in length. At the center of the ribbon is a blue stripe 3/8 inch wide. On both sides of the blue stripe are white stripes 1/16 inch wide; next to the white stripes are red stripes 3/16 inches in width; followed by white stripes 1/16 inch in width; and at the end, red stripes 3/16 in width. The ribbon is attached to a bar with the inscription of “kadakilaan”.

h. Medalya ng Katangitanging Asal (PNP Outstanding Conduct Medal) (Incl. 80)

1. To whom awarded - The Medal ng Katangitanging Asal shall be awarded to any quasi-police force member or other civilian volunteers.

2. Requirement:

For the heroic acts by the individual while in action involving actual conflict with an enemy in a crime situation or life-saving situation, distinguishing himself conspicuously by gallantry and intrepidity at the risk of life above and beyond the call of duty.

3. Description:

A circular disc. On the fringes of the disc is a sampaguita wreath. At the center of the disc are two kampilans crossed diagonally, superimposed over a sun with eight rays. At the center below the kampilan is the enclosed inscription “DATU”. At the back of the medal, the word “KATANGITANGING ASAL” are engraved. The medal is suspended from a neckband of red silk moire 13/8 inches in width and 20 inches in length with three blue stripes at the center ¼ inch in width spaced 3/8 inch apart. The service ribbon of this award shall bear the degree of the award in a scroll placed at the center of the ribbon.

i. Medalya ng Kagalingan (PNP Medal of Merit) (Incl. 9)

1. To whom awarded – to members of the Philippine National Police

2. Requirements:

a. For heroic achievement not warranting the award of Medalya ng Kadakilaan.

b. For a single act of heroism or a series of heroic acts in a duty responsibility.

3. Description:

A gold kalasag in its upright position surrounded by a sampaguita wreath. At the center of the kalasag is a cross. Inside the cross is a circle with the embossed figure of Lapu-Lapu. Three stars are engraved on the Kalasag distributed as follows: at the center just above the top arm of the cross and at the left and right corners of the bottom arm of the cross. The medal is suspended from a blue silk moire ribbon 13/8 inches in width and 20 inches in length with three blue stripes at the center ¼ inch in width spaced 3/8 inch apart. The service ribbon of this award shall bear the degree of the award in a scroll placed at the center of the ribbon.

j. Medalya ng Kasanayan (PNP Efficiency Medal) (Incl. 10)

1. To whom awarded – to members of the Philippine National Police

2. Requirements:

For eminently meritorious and invaluable service to merit recognition by the service as exceptional.

3. Description:

A circular gold disc with three arrows bound together by a knot at the center and two sampaguita leis of equal length on both sides of the bundled arrows. The medal is suspended from a yellow silk moire ribbon 13/8 inches in width and 13/8 inches in length with 3 green stripes at the center 1/16 inch in width and 1/16 inch apart. The medal is attached to a bar with the inscription “Kasanayan”.

k. Medalya ng Papuri (PNP Commendation Medal) (Incl. 11)

1. To whom awarded – to members of the Philippine National Police
2. Requirement:

For demonstrated exemplary efficiency, devotion and loyalty to their duty assignments.

3. Description:

A bronze medal in the shape of pentagon is the figure of Lapu-Lapu. Distributed symmetrically are four big stars at the four bottom corners sandwiching two small stars each. Overhead the figure of Lapu-Lapu are seven small stars. The medal is suspended from a green silk moire ribbon 13/8 inches in width and 13/8 inches in length with three yellow bands at the center 1/4 inch in width and spaced 1/16 inch apart. The ribbon is attached to a bar with the inscription “Katapatan”.

l. Medalya ng Sugatang Magiting (PNP Wounded Personnel Medal)(Incl. 12)

1. To whom awarded – to members of the Philippine National Police actually performing their duties.

2. Requirements:

For having been wounded in action against an enemy as a direct result of an act of the enemy provided such wounds necessitate treatment by a medical officer. For this purpose, a "wound" is defined as an injury to any part of the body from an outside force, element or agent sustained as a result of a hostile act of the enemy.

3. Description:

A circular silver disc with the figure of Lapu-Lapu at the center. The medal is suspended from a violet silk moire ribbon 13/8 inches in width and 13/8 inches in length with a white stripe at the center 5/16 inches width. The ribbon is attached to a bar with the inscription “Sugatan”.

m. Medalya ng Ugnayang Pampulisya (Police Relations Medal)(Incl.13)

1. To whom awarded – to members of the Philippine National police.

2. Requirements:

For meritorious achievement in the field of police relations.

3. Description:

A bronze kalasag with a white sampaguita cluster at the middle. It is suspended from a ribbon with a blue stripes at each side and white, yellow, red, yellow and white stripes at the center. The ribbon is attached to a gold bar.

n. Medalya ng Mabuting Asal (PNP Good Conduct Medal)(Incl.14)

1. To whom awarded – to members of the Philippine National Police.

2. Requirement:

For conspicuous devotion to duty extended to a period of five (5) years without record of punishment, conviction or derogatory information whatsoever.

3. Description:

A bronze sampaguita flower bound by a sampaguita lei. It is suspended from a green silk moire ribbon 13/8 inches in width and 13/8 inches in length with white stripe at the center 5/13 inches in width, attached to a silver bar.

o. Medalya ng Paglilingkod (PNP Service Medal)(Incl. 15)

1. To whom awarded – to members of the Philippine National Police.

2. Requirement:

For completion of at least twenty (20) years of faithful and honorable service. One silver star shall be added on the ribbon for every additional five (5) years of service.
3. Description:

A bronze cross with an inner circle at the center of which is the figure of Lapu-Lapu. The medal is suspended from a green silk moire ribbon 13/8 inches in width and 13/8 inches in length. Attached to a bar with the inscription “Paglilingkod”.

p. Medalya ng Paglaban sa Manliligalig (Anti-Dissidence Medal)(Incl.16)

1. To whom awarded – to members of the Philippine National Police.

2. Requirement:

For active service for any period of six (6) months while undertaking an operation, campaign or movement against the dissidence between January 1991 and a terminal due date to be designated later.

4. Description:

A bronze cross with a spear and kampilan crossed diagonally at the center superimposed over a sampaguita wreath. The medal is suspended from a red silk moire ribbon 13/8 inches in width and 13/8 length with two blue bands 5/16 inches in width and spaced ¼ inch apart.

q. Medalya ng Pagtulong sa Nasalanta (PNP Disater Relief and Rehabilitation Medal)(Incl.17)

1. To whom awarded – to members of the Philippine National Police.

2. Requirement:

For active participation in an undertaking involving rescue/relief and rehabilitation operations connected with typhoons, floods, earthquakes, conflagration, and other disasters/calamities for any period during and after disasters/calamities.

3. Description:

A circular bronze disc with a sampaguita wreath running along the circumference of the disc. At the center of the disc are four arms with the hands holding the forearms of another forming a square. At the center of the square are three stars of equal size arranged in one horizontal line. The medal is suspended from a ribbon 11/3 inches in width and 11/3 inches in length divided equally into three bands colored maroon, green and gold.

r. Tsapa sa Natatanging Yunit (PNP Unit Citation Badge)(Incl.18)

1. To whom awarded – to units of the Philippine National Police.

2. Requirement:

For acts and services or exceptional devotion and fidelity.

3. Description:

The badge shall be rectangular bar bordered with gold embossed with anahaw leaves signifying triumph and glory. The whole bar shall be of maroon, yellow and orange colors divided equally.

s. Medalya ng Paglilingkod sa Luzon (Luzon Campaign Medal)(Incl.19)

1. To whom awarded – to members of the Philippine National Police.

2. Requirement:

For participation in the campaign against criminality or insurgency in Luzon for at least six (6) months.

3. Description:

A bronze medal with a shell and central pearl configuration with a crossed kris and kampilan atop and a silver bar at the base with the word “Luzon” inscribed thereon. It is suspended from a ribbon with blue stripes at each side and yellow, red and white stripes at the center.
t. Medalya ng Paglilingkod sa Visayas (Visayas Campaign Medal) (Incl. 20)

1. To whom awarded – to members of the Philippine National Police.

2. Requirement:

For participation in the campaign against criminality or insurgency in Visayas for at least six (6) months.

3. Description:

A bronze medal with a shell and central pearl configuration with a crossed kris and kampilan atop and a silver bar at the base with the word “Visayas” inscribed thereon. It is suspended from a ribbon with a blue stripes at each side and yellow, red and white stripes at the center.

u. Medalya ng Paglilingkod sa Mindanao (Mindanao Campaign Medal) (Incl. 21)

1. To whom awarded – to members of the Philippine National Police.

2. Requirement:

For participation in the campaign against criminality or insurgency in Mindanao for at least six (6) months.

3. Description:

A bronze medal with a shell and central pearl configuration with a crossed kris and kampilan atop silver bar at the base with the word “Mindanao” inscribed thereon. It is suspended from a ribbon with blue stripes at each side and yellow, red and white stripes at the center.

v. Mga Tsapa ng Kuwalipikasyon (PNP Qualification Badges) (Incl. 22)

1. To whom awarded – to members of the Philippine National Police.

2. Requirement:

For ability in specialized fields such as water surface operations, underwater operations, airborne, navigation, marksmanship, surveillance, electronics and technical expertise, special weapons, ordinance, explosives, chemical weapons, operations such as patrol, traffic, investigation, vice control, juvenile delinquency control; as well as administrative and auxiliary functions.

3. Description:

Description of authorized qualification badges are prescribed in corresponding governing circulars.

Section 5. Equivalent Award for Commendation — For every five (5) letters of commendation, Medalya ng Papuri may be awarded to any PNP member.

Section 6. Bronze Sampaguita Cluster and Silver Sampaguita Cluster — Only one medal shall be conferred to any person but for each succeeding deed, act or achievement sufficient to justify any similar medal, bronze anahaw leaf (BAL) shall be awarded for the first, second, third and fourth succeeding deeds and a Silver Sampaguita Cluster (SSC) every fifth succeeding in lieu of the five (5) BAL.

Section 7. Persons Authorized to grant an Award or Decoration

a. The Medalya ng Kagitingan shall be awarded only by the President of the Philippines.

b. The Medalya ng Kabayanihan and Medalya ng kataplan sa Paglilingkod shall be awarded by the Secretary of the Interior and Local Government.

c. The Medalya ng Katapangan, Medalya ng Katangitanging Gawa, Medalya ng Pambihirang Paglilingkod and Tsapa sa Natatanging yunit shall be awarded by the Chief, Philippine National Police.

d. The Medalya ng Kadakilaan, Medalay ng Katangitanging Asal, Medalya ng Kagalngan, Medalya ng Kasanayan, Medalya ng Papuri, Medalya ng sugatang magiting, Medalya ng
Ugnayang Pampulisya, Medalya ng Mabuting Asal, Medalya ng Paglilingkod, Medalya ng Paglilingkod sa Manililigal, Medalya ng Pagtulong sa Nasalanta, Medalya ng Paglilingkod sa Luzon, Medalya ng Paglilingkod sa Visayas, Medalya ng Paglilingkod sa Mindanao are awarded by the Chief, Philippine National Police, Directors of the PNP Regional Commands and Directors of National Service Support Units.

e. Authority for the awarding of the PNP Qualification Badges shall be in accordance with the governing circulars.

Section 8. Posthumous Awards.

Awards of medal(s) may be made following the death of the person being honored in the same manner they are made for a living person except that the orders and citations will indicate that the award is being made posthumously. In case an individual who is distinguished dies before the making of an award to which he may be entitled, the award may nevertheless be made and the medal, star, bar, or other emblem or device, may be presented within three (3) years from date of the act justifying the award thereof, to such representative of the deceased as the Chief, PNP may designated. Eligible classes next of kin are, in the order of precedence, widow or widower, eldest son, eldest son, eldest daughter, father, mother, eldest brother, eldest sister, or eldest grandchild.

Section 9. Announcement/Publication of Awards

a. Awards and decorations conferred by the President, Secretary of the Interior and Local Government, PNP Chief, Regional Directors and Directors of National Service Support units shall be announced and published in a General Order by the Command of the PNP Chief.

b. All other awards and decorations granted by Regional Directors shall be announced and published by their respective Commands and copies of which shall be furnished the office of the PNP Chief.

Section 10. Presentations

a. Medalya ng Kagitingan—the recipient of the Medalya ng Kagitingan will be ordered to proceed to GHQ PNP and the presentation will be made by the PNP Chief, The Secretary of the Interior and Local Government, or the President of the Philippines should it be so ordered. The ceremony held in connection with the presentation of a Medalya ng kagitingan will be directed by the PNP Chief or by the President of the Philippines.

b. Decorations other than Medalya ng Kagitingan

1. The presentation of the decoration to the person to whom awarded will be made in formal and impressive ceremony, including when practicable, the attendance of troops.

2. In the absence of orders to the contrary the arrangement therefore and the presentation will be made by the Regional Director or its equivalent.

3. In the act of presentation, a decoration may be pinned on the clothing of the awardee whether in uniform or civilian clothing or on the next of kin following the recipient's death; however, this will not be construed as authority for any person other than the individual honored by the decoration to wear it. As an alternate to pinning the decoration especially to the next of kin, it may be handed to the recipient in an open decorative container.

4. The presentation to an individual to an individual who is no longer in the service or to the next of kin, will as a rule, be made at the PNP post, base, camp or station nearest the home of the recipient.

5. Whenever the Bronze Anahaw Leaf (BAL) or Silver Sampaguita Cluster (SSC) is awarded, it will be appended to the appropriate medal, and the complete decoration consisting of the medal and the BAL or SSC will be presented to the next of kin rather than the BAL or SSC alone.

6. Ceremony of presentation. Refer to existing rules and regulations on same subject matter.

c. In each case, the fact, date and place of presentation will be reported to the Assistant Director for Administrative Affairs of the Unit Concerned.

d. No decoration will be awarded will be awarded or presented to any individual whose entire service subsequent to the time of the service shall have not been honorable.
Section 11. Recommendation for Awards, General.

a. Character

1. To be fully effective, an award should be timely. It is highly desirable that a recommendation be cored thru PNP channels and acted upon as quickly as possible. If circumstances preclude submission of a completely documented recommendation that additional data are to be submitted later. Action by intermediate headquarters and by the final approving authority shall be expeditious and consistent with full and considered judgment.

2. A commendation for the award of decoration based on a period of meritorious service in a given assignment shall not be made while the individual being recommended for the award is still performing and/or has not yet been relieved from such assignment. Should a person departing from an organization or installation desire to initiate a recommendation for an award in recognition of meritorious service of an individual who is remaining in the same organization or installation, he should have the recommendation in written form of the Commanding Officer, Chief or his own successor for final action when the individual recommended becomes eligible for consideration.

3. Decorations will ordinarily be awarded on the recommendation of the Commanding Officer, Immediate Chief, or an officer of the organization, office or other similar unit whose command or cognizance, the acts or deed sought to be awarded were undertaken. Recommendations for awards may, however, be initiated by an officer having knowledge of the facts.

4. Recommendations must be based upon the statement of a responsible person who has as eyewitness to the deed or act meriting the award claimed or recommended. In isolated cases, however, where lone survivors could not possibly present an eyewitness to the act in question, the testimonies of their Commanding Officer and/or other officers and men of their unit to whom the incident was reported can be admissible as evidence. These cases should be treated more as to before positive action is finally taken. The service or act must be described specifically and in detail, must be accompanied by the testimony of at least two (2) eyewitness present during a report made by a lone survivor to his immediate superior officer immediately after an engagement with the enemy.

5. Written testimony will be in the form of certificates or affidavits.

6. Each basic recommendation for an award will show the exact status based on the service of the person belong recommended at the time of rendition.

7. Recommendation based upon service which covers an appreciable period of time, the exact period will be included in the information.

8. Any award for meritorious service may be revoked if facts subsequently determined would have prevented original approval of the award. Commanders becoming aware of any such instance should report the circumstances and make the recommendation to the Assistant Director for Administrative Affairs of the unit having cognizance of same for review and determination of appropriate action.

9. In a proper case, specific information should included as to each of the following:
   a. Time, date and place where the act or deed was performed;
   b. Character of the enemy/fire;
   c. Visibility, time of day and atmospheric conditions;
   d. Specific act or deed performed by the recommendee
   e. Nature of resistance offered by the enemy or extent of fire or configuration
   f. Casualties sustained. If injuries were sustained, description as fatal or non-fatal.
   g. Whether the recommendee performed the at or deed alone or in group.
   h. Effect or result of deed

10. When a recommendation is supported by an official record, the fact will be stated, and these, and these will be included in the information such information which will enable a prompt and certain identification of the records.
11. Report of action taken, either favorable or unfavorable, upon recommendation for awards, including copies of papers and correspondence upon which action was based, will be forwarded to the approving authority thru PNP channels.

12. Recommendations and approval of awards shall not be made by utilizing, or the basis of an authority line.

b. Interim Awards and Awards of Lesser Decoration

1. To insure that a deserving act, achievement or service receives recognition, the appropriate authority should promptly award a suitable lesser PNP decoration pending final action on a recommendation for a higher award.

2. The authority taking final action may;

a. Award the decoration recommended

b. Award a lesser decoration (or consider the interim award as adequate recognition or)

c. In the absence of interim award, disapprove the award or any decoration.

3. The awarding authority will take the following actions concerning each recommendation for award or decoration.

a. Approve/Disapprove

b. If disapprove, consider the award of a lesser but appropriate each decoration;

c. Retain the recommendation in the Headquarters

d. Notify the initiator of the final action.

Section 12. Board of Awards and Decorations

There shall be a Board of Awards/Decorations composed of at least five (5) members at HPNP, Regional, Provincial and NSSU Directors as the case may be.

It shall be the duty of the Board to receive, appraise and pass upon recommendation from various official and private sources, for any meritorious and commendable action, achievement or accomplishment and to give such exemplary deed or act due recognition by granting the recommendee the corresponding decoration, medal, ribbon, or commendation as the case may be. Provided, that no decoration, medal, ribbon, commendation or letter of appreciation shall be awarded to any member of the PNP by reason of his act or deed resulting in apprehension or solution of a case, until after such case has been filed by the prosecuting officer before the court or appropriate agency having jurisdiction thereon.

Section 13. Conduct of Meetings of the Board

The Board shall meet upon call by the Chairman. A majority of all members present shall constitute a quorum. All deliberations shall be passed upon by a majority vote of all members present. Any member of the Board who is related within the fourth civil degree of consanguinity or affinity to the recommendations shall be submitted to the approving authority following proper command channels.

Section 14. Manner of Wearing of Decoration

Medals, Unit Decorations, Badges, Emblems and/or service ribbons may be worn on the coat or blouse of the service uniform together with their corresponding ribbons. Wearing will conform to the following:

a. General. May be worn in uniform of the following occasions unless specifically prescribed otherwise:

1. On state occasions at home and abroad.

2. When receiving or calling or acting as escort or aide to the President of the Republic of the Philippines.
3. At all official and social functions at Malacañang and when attending other ceremonies and social functions elsewhere given by or for members of the cabinet or by ranking officers of the PNP and other foreign friendly nations.

4. As escort of the color
   b. Prescribed. Commanding Officers may prescribe the wearing of the following:
      1. Parades, reviews, inspection, and funerals.
      2. Ceremonial and social occasions.
      3. Regular duty, when the general duty uniform is worn.
   c. Optional. May be worn at the option of the wearer on the above occasions (when not prescribed and prohibited) and/or the following occasions:
      1. Holidays, when not on duty with troops.
      2. Social occasions of a private nature.
   d. Prohibited. Will not be worn on the following:
      1. On service shirt, overcoat as when equipped for combat or simulated.
      2. While suspended from either rank or command.
      3. By PNP personnel while serving sentence or confinement.
      4. When wearing civilian clothing except for civilian decorations and except as provided in under Section 14 (f) below:
   e. When decorations and service medals are worn under the provisions of sub-para a, b, and c of this section, all those to which the wearer is entitled will be worn by the person in formations; person not information, including reviewing and inspecting officers especially emphasizing or giving special notice to those which they individually consider particularly appropriate for the occasion.
   f. On Barong Filipino and on evening clothes, miniatures may be worn.
   g. Authorized badges not exceeding three(3) in number, maybe worn on the coat or blouse of the service uniform but not on the Barong Filipino nor civilian clothes. Badges of societies will not be worn with decorations, service medals. Or substitute.
   h. The wearing of miniatures on civilian clothes should be limited to ceremonial occasions only.
      i. Authorized medallion, not exceeding one (1) in number may be worn for a particular affair or occasion. Nevertheless, there is no restriction or limitation on the wearing/attaching of the medals or ribbon.

Section 15. Decoration, Service Medals, Badges and Unit Awards.

a. Decorations and Service Medals.
   1. Decorations or ribbons are worn on the uniform above the left breast pocket in rows of the three (3) Line of medals is about four (4) inches below the middle point of the top of the shoulder. The highest award should be to the right in the upper row, the lowest in the lower row to the wearer’s left. All ribbons that are multicolored should be worn such that blue colors placed toward the wearer’s right.
   2. Decorations and service medal when worn will be in the following order of precedence:
      a. Individual decorations of the PNP order in the order of precedence.
      b. Individual decorations of the AFP in the order of precedence.
      c. Individual decorations awarded by other friendly nations arranged according to the order of their precedence.
b. Badges

1. There is no order of precedence of badges. Substitutes are not to be worn in lieu of badges.

2. Aviation, parachutist and other authorized badges may be worn at all times when in uniform or when equipped for combat or simulated combat. These badges are worn above the line of medals or ribbons on the left breast pocket.

c. Unit Awards

The Tsapa ng Natatanging Yunit and Distinguished Unit Emblems are parts of the uniforms and must always be worn on the service coat or shirt centered above the right breast pocket with the Tsapa ng Natatanging Yunit on the right of the Distinguished Unit Emblem.

Section 17. Manner of Wearing Service Ribbon, Sampaguita Clusters, Service Stars and Miniatures.

a. Service Ribbons – The ribbon is worn in lieu of an authorized decoration and service (campaign) medal. One ribbon for each decoration or medal is authorized.

1. Service ribbon may be worn on the coat or a blouse. They will not be worn on fatigue uniform or civilian clothes overcoat.

2. Service ribbon may either sewn in place or attached by means of a bar. They should be worn in the same order and precedence as prescribed for service medals and decorations.

3. The announcement in General Orders of the awards of any decorations shall be the authority for subject individual to wear the ribbon of the award pending the actual participation of the decoration itself.

b. Sampaguita Clusters and Service Stars – Sampaguita Clusters and Ribbons to indicate the number of awards.

c. Miniatures

1. How worn

Miniatures of decorations, service medal and ribbons attached to a chain area on the left lapel of evening clothes, PNP uniform or civilian, when worn on Barong Filipino, the upper line of medals, three (3) in a row, placed on the left breast is about four (4) inches below the middle point on the op of the shoulders in order of precedence beginning from the top.

2. Issue

Miniatures of decorations, service medals and ribbons, except for Medalya ng Kagitingan will be procured at cost by the individual awarded at authorized sources such as Post Exchange or thru the Unit Supply on a cash and carry basis.

Section 18. Manner of Wearing AFP and INP Decorations, Service Medals.

a. The wearing of foreign decorations and service medals and the corresponding service ribbon is optional.

b. The wearing of AFP and INP decorations shall be worn in accordance with the order of precedence as prescribed by AFP and INP regulations but shall be displayed below the equivalent PNP awards.

Section 19. Manner of Wearing Foreign Decorations, Service Medals.

a. The wearing of foreign decorations and service medals and the corresponding service ribbon is optional.

b. Unauthorized wearing of foreign decorations. No person is allowed to wear any foreign decoration or any regalia so nearly resembling the same as to be calculated to deceive unless such wearing thereof be authorized by the state nation or government.
c. Precedence of foreign decorations when authorized for wearing and service medals when worn will be in the order of the following:

1. Individual decorations of any foreign nations.
2. Service medals authorized by the AFP, INP and PNP.
3. Service medals authorized by a group of friendly foreign and/or allied nations which the Republic of the Philippines is a member.

Section 20. Exhibition Purpose

Upon approval of the Chief, PNP, sample of decoration awarded by the PNP will be furnished at cost price (including the cost of engraving, packing and shipping) to museums, libraries, historical, numismatic and police service societies or institutions of such public in nature as will ensure an opportunity for the public to view the exhibits. All sample decorations furnished will be engraved with the words “For Exhibit Purposes Only”.

Section 21. Replacement.

Whenever a decoration, medal, ribbon, cross, bar rosette, or other device presented in accordance with these regulations shall been lost, destroyed, or rendered unfit for use without fault or neglect on the part of the person to whom it was awarded, it shall be replaced without charge.

Section 22. Award To Be Noted On Record

All awards shall be noted in service and other similar records, in PNP personnel files, efficiency records and in historical records of the organization.

Section 23. Other Awards.

All other existing awards and decorations not covered by these rules and regulations but are duly authorized for PNP personnel are prescribed by the granting authority shall apply to all PNP personnel. Wearing of such awards not covered by these rules and regulations shall be referred to HPNP for guidance.

Section 24. Incentives for Awards.

Aside from medals and ribbons, corresponding incentives shall be given for specific awards, subject to availability of funds as follows:

a. Medalya ng Kagitingan (PNP Medal of Valor)
   1. Scholarship of all qualified children at PNPA
   2. P1,000.00 cash
   3. Parade Honors at GHQ PNP and HRECOMs

b. Medalya ng Kabayanihan (PNP Distinguished Conduct Medal)
   1. Scholarship of One (1) dependent at PNPA
   2. P900.00 cash

c. Medalya ng Katapatan sa Paglilingkod (PNP Distinguished Service Medal)
   Cash P500.00

d. Medalya ng Katapangan (PNP Bravery Medal)
   Cash P400.00

e. Medalya ng Katangiting Gawa (PNP Outstanding Achievement Medal)
   Tour for two (2) of RECOM Hq’s and Parade Honors at GHQ PNP

f. Medalya ng Kadakilaan (PNP Heroism Medal)
Cash P400.00

g. Medalya ng Katangitan ng Asal

One (1) week service credits

h. Medalya ng Kagalingan (PNP Medal of Merit)
   1. Cash of P200.00
   2. Service credit of one (1) day

i. Medalya ng Kasanayan (PNP Efficiency Medal)

Leave credit of four (4) days

j. Medalya ng Papuri (PNP Commendation Medal)

Leave credit of three (3) days

k. Medalya ng Sugatang Magiting (PNP Wounded Personnel Medal)
   1. P600.00 cash
   2. Leave credit of five (5) days

l. Medalya ng Ugnayang Pampulisya (Police Relations Medal)

Leave credit of three (3) days

m. Medalya ng Mabuting Asal (PNP Good Conduct Medal)

Leave credit of three (3) days

n. Medalya ng Paglilingkod (PNP Service Medal)

Service credit of three (3) days

Section 25. Award Review Board

An award Review Board shall be created to act on reports/complaints about any fraudulent or erroneous conferment of an award.

Section 26. Effectivity – This memorandum Circular shall take effect upon approval. All existing rules and regulations inconsistent herewith are hereby rescinded, modified or amended accordingly.

Approved,

23 September 1993